

## CLINTON COUNTY FAIR RULES AND REGULATIONS

The Fair is made up of several thousand individuals with broad and various ideas of a good time. The rules are designed to limit common sources of annoyance. **PLEASE READ THE FOLLOWING BEFORE YOU COMPLETE, SIGN AND RETURN THE ENCLOSED CONTRACT.**

1. Even if you have already paid a deposit, please return the completed contract. Contracts are for one (1) year only and must be returned whether or not you are attending the Fair this year. After June 15, only one contact will be made by phone or mail. If no response is received within a 10-day period, it is assumed that you no longer want your space. The Department of Revenue checks on who is contracted with the Fair and this paperwork is of utmost importance.
2. No one will be allowed to set up unless contracted with the concession department. Contracts require a non-refundable \$25.00 deposit. If you return the contract and then for some reason cannot attend, **PLEASE NOTIFY THE CONCESSION SECRETARY IMMEDIATELY**, so a replacement can be obtained.
3. **ALL EXHIBITORS MUST CARRY LIABILITY INSURANCE WITH THE CLINTON COUNTY FAIR LISTED AS THE CERTIFICATE HOLDER. A COPY IS REQUIRED PRIOR TO SETTING UP YOUR DISPLAY.** If you do not have liability insurance, it can be purchased through the Fair and covers the week of the Fair only.
4. No peddling or soliciting anywhere on the grounds! Please conduct all business within your assigned space. It is imperative that your representatives be neat, clean, and courteous. The impression our patrons receive by the appearance of your employees has a direct reflection on the image of the Clinton County Fair.
5. A complete list of items to be sold must be specified on your application. If you do not list it, it may not be sold. Applications may be returned if not filled out properly.
6. Concessionaries and Exhibitors may not move in before Monday prior to the start of the Fair and must be completely moved in by Saturday at 10:00 a.m., unless prior arrangements have been made. Please note any exceptions on your application.
7. All exhibitors must have a parking pass and 'admit one' pass to enter the Fair. **One** pass will be provided for each 8 feet of inside space (Commercial Building) and each 120 feet of outside space. These passes will not be given until the deposit is paid and we have a copy of your insurance. Additional passes may be purchased at the Fair Office. It is important that you have these passes when you come in or are returning to the Fair or you will be charged an admission and a parking fee. After moving in, all vehicles are to park in the parking lot.
8. All stands that use small games of chance are required by LAW to obtain SMALL GAMES OF CHANCE LICENSE. The license must be available on request.
9. Please, don't wait until the week of the Fair to notify us of changes. If you will be bringing a larger or an additional concession trailer and/or camper, we need to know in order to plan for spacing. All trailers with a side awning must fit within your space.

10. The office PA system is for Fair use only. We do offer free announcements of specials, demonstrations and drawings.
11. Your area is to be returned to the condition it was found prior to the Fair by the Wednesday following the close of the Fair.
12. All concessions are asked to use good judgment concerning the type of materials (pictures, etc.) displayed at your stand. Obscene or pornographic materials will not be tolerated. If you have any questions, contact the Concession Secretary. The Fair Committee reserves the right to remove any literature or articles that are for sale or displayed which we feel is not in keeping within the interest of the Fair and/or the patrons. If materials are not removed, you will be asked to leave and your rent will not be refunded.
13. NO GLASS BOTTLES ARE ALLOWED. Drinks must be sold in cans, paper or plastic.
14. No pets on the grounds except Seeing Eye dogs.
15. No open fires are allowed in any area during the Fair.
16. No alcoholic beverages on the grounds at any time.
17. No one is allowed to sell or give away as prizes any small animals such as rabbits, crabs, etc.
18. No smoking is allowed in any building at any time.
19. For safety reasons, the use of bicycles, roller-skates, roller-blades, skateboards, radio-controlled toys and other ridden toys are forbidden throughout the Fair.
20. No knives are to be sold or given away as prizes. (Exceptions: cooking knives – and they must be safely packaged.)
21. **NOTE!!!** Quiet time is 12:00 midnight. Your next-door neighbor may be trying to sleep.
22. All radios, PA systems, boom boxes, etc., that are in game trailers or concession stands, must be kept at a reasonable sound level. If complaints are received, a warning will be given and further problems will result in the confiscation of the device. If necessary, the concession will be shut down along with possible loss of space. This also includes four and abusive language.
23. Please keep safety in mind when parking and setting up! Keep trailers, stands (including open doors), markers, tent stakes, etc., back off the thoroughfare. A minimum of 2 feet is needed to keep a fire lane open for emergency vehicles. This is for your protection as well. If a trailer is noticed to be too close, you will be asked to move it back. Concessionaires and Exhibitors are permitted on the Midway to remove or restock their location after 11 p.m. and until 12:00 noon each day. The Midway is chained off from 12:00 noon until 11:00 p.m. daily.
24. Please clean up your area before 6:00 a.m. each day. Flatten boxes and place in garbage bags for the convenience of the men collecting trash. Thank You
25. Food vendors must display their License and Food Handler's Certificate. All requirements must meet those outlined by the Department of Agriculture. All grease and oil is to be dumped in the grease barrels.

26. The agricultural rates apply to farming equipment. Other items are at the commercial footage rates. Classification of what constitutes agricultural/farm machinery is up to the Concession Secretary.
27. Do not begin to disassemble your stand before 11:00 p.m. on the last Saturday.
28. Bag booms, cap guns, stink bombs, silly putty, laser pointers, or similar type of explosive devices are not allowed to be either sold or given away as prizes.
29. The Concession/Vendor Chairman and/or the Fair Board will handle any complaints of unfair practices by concessionaires. Their decision is final.
30. The Fair has the right to relocate any exhibit and/or make adjustments of space as is necessary for the interest of the Fair.
31. Please note on your application if you need a camper space. All trailers, vans, tents, etc., used for sleeping quarters will be charged rent. (See Fee Schedule) All campers must register in the Fair Office and a Camper Permit displayed in the window.
32. Final payment is due by Tuesday @ 11 p.m. We reserve the right to charge a 15% late charge for all bills not paid by this date. In addition, there is a \$25.00 service charge and a \$10.00 processing fee for all RETURNED CHECKS. It is your responsibility to pay your bill. Do not expect the Concession Secretary to locate you.